



KATIE CLARKE

VA & WEB DEVELOPER



CONTACT

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📷 [@whatkatiedideventually](https://www.instagram.com/whatkatiedideventually)

📍 From the UK, based in Spain.

SKILLS

WordPress	HTML/CSS
Pinterest Apps	PHP
Social Media Apps	JavaScript
Google Suite	Java
Mail Chimp	Trello
Canva	Project Management

SERVICES

- WordPress Development & Maintenance
- Blog Content Creation & Maintenance
- Social Media Content Creation
- Social Media Management
- System Trouble-Shooting
- Content Re-Purposing
- Virtual Assistance

ABOUT ME

An innovative & productive Web Developer & Virtual Assistant who loves to help inspiring businesses grow and excel. Bringing both creativity and logic to the world of online business and entrepreneurship.

A killer trouble-shooter, my background working in corporate IT means I am well versed at helping businesses with unexpected & urgent issues and managing important projects.

PORTFOLIO

Find examples of my work at:

www.whatkatiedideventually.com/virtual-services

EXPERIENCE

Virtual Assistant & Web Developer

Katie Clarke Virtual Services, 2019 - Present

Working to clients needs for WordPress maintenance and development, social media management and content creation. Undertaking a variety of Virtual Assistance tasks.

Application Developer/IT Professional

Various global clients, 1997 - 2018

Worked with various global corporations including Sony Interactive Entertainment, Travelers, Orange Business Services and Nokia.

Projects included: Web Development and Support, Internal Application Development and Support, Application Analysis, Trouble-Shooting, Large Scale Software Migrations and Project Management.